



Integra is a leading petrochemical trading group with a unique combination of global reach, fast and effective communication, technical skills, market knowledge and an absolute commitment to customer and supplier partnerships. See more at: [www.integra-global.com](http://www.integra-global.com)

Integra US Marketing LLC, based in **Houston, Texas**, is looking for a

## **Commercial Operator**

### **Job Responsibilities:**

In your role as a commercial operator you will handle the petrochemical gas and liquid logistics of the business and act as an interface between traders, chartering and finance department, and most importantly act as a hub between internal and external suppliers, customers and service providers working in the international as well as domestic markets.

- Day-to-day operating of contracts and follow-up of post-operation out standings, with a focus on barges, rail tank cars and trucks in the Americas as well as dep sea shipments in conjunction with other offices, including liaising where required with the company's legal, insurance and marine specialists. Knowledge of inventory management and storage will be an advantage.
- Efficient liaison with customers and provision of a first-class service to them.
- Providing necessary support to the company's traders to ensure an efficient and smooth process.
- Support of the company's finance department with regard to collection of payments owed to Integra; as well as execution of timely payment instructions to them and the accurate management of letters of credit and other documents required for the performance of contracts.
- Accurate collation and timely dissemination of contract status reports, including outstanding receivables and payments.

### **Requirements:**

- Minimum of 3 years of working experience in the (petro)chemical industry in a trading environment, handling operations/logistics.
- Experience in handling logistics of barges, rail tank cars, trucks and bulk shipping.
- Knowledge in order processing: review of purchase & sales contracts; collection of information to support commercial negotiations; interaction with surveyors, shipping agents.
- Knowledge in letters of credit administration.
- High customer orientation (internal and external).
- A team player, who is able to work under pressure in an international environment.
- Ability to multi-task with an eye for details.
- Mother tongue English; knowledge of other languages is an asset.

If you are interested in joining a diverse and talented team, please apply confidentially via email to:

[HR@integra-global.com](mailto:HR@integra-global.com) Only short-listed candidates will be notified.